

# ***Report for Work Placement - RPL Application***

**Please submit a report using the headings below as a guide to indicative content. Marks will be awarded according to the following general criteria:**

- *Learning outcomes for the PLAC7009 module have been met*
- *Report content and presentation: e.g. content has a logical structure, is well formatted and has minimum typographical errors*
- *Demonstration of depth and breadth of technical knowledge as a result of work experience*

**10%** of the marks will be awarded for presentation of the report (e.g. logical structure, well written, is well formatted and has minimum typographical errors) and **90%** of the marks will be awarded as follows:

## ***1. Introduction (5%)***

- setting the context, ie. BSc in Software Development – work experience component of degree programme
- what do you see as the purpose of work experience?
- why you think it is a component of the programme?
- name and nature of the organisation (*e.g. voluntary, state sector, private, other*)
- length of time in current role/company
- nature of the role (*e.g. including your employee title*)

## ***2. Organisational Profile (this applies to the most recent company you have worked in for a least 4 months) (5%)***

- role and function of the company/organisation
- brief history of the company/organisation
- organisational structure (*e.g. hierarchy/flat structures/organisational chart/communication flows/decision making strategies*)
- human resource details (*e.g. numbers employed/age profiles/gender balance/recruitment policies*)
- relevance of the company/organisation to any aspect of degree programme

## ***3. Description of Duties (25%)***

- main functions you had or have during your role/career?
- What software/technologies have you used as part of your role/career?
- How do these technologies relate to the BSc in Software Development programme?
- Give details of project(s) you have been involved in using technologies learned in the programme or that you had to learn as part of your role in the company?

**4. Account of Actual Work Experience (25%)**

- your initial expectations, the outcomes expected and the outcomes achieved
- critical assessment of achievement of PLAC7009 learning outcomes (*e.g. this is a key part of the report and each learning outcome should be addressed individually*)
- difficulties experienced (*e.g. try to classify them and then describe them... task-related, skills-related, knowledge-related, personnel-related, etc.*)
- lessons learned (*e.g. about the company/organisation, about myself, about other aspects of the working environment, etc.*)

**5. Student Profile and Relevance to Organisation (10%)**

- what dimension did you or do you bring to the role that might relate to the fact that you are studying for a BSc in Software Development?
- what are the benefits for you of working in this organisation? why?
- could this work experience assist your future career planning? why?

**6. Conclusions (10%)**

- Any individual thoughts on the overall experience working within this organisation (*e.g. soft skills, technical skills, etc*)

**7. Appendix A: Extended CV (10%)**

- Please include an extended CV detailing your relevant work experience to date

**8. Appendix B: Supporting Documentation**

- Please include any supporting documentation